

## Section 809 Panel Commissioner's Meeting November 14 & 15, 2017

Tuesday, November 14, 2017

Location: Covington & Burling, LLP  
 Burling Conference Room, 10<sup>th</sup> Floor  
 850 10<sup>th</sup> Street. NW  
 Washington, DC 20001

Topic: Commercial Buying, Defense Business Systems Paper, Small Business Paper

Time	Topic	Speaker	Session Open/Closed to Public
0830 – 0900	Call to Order State of the Panel	Mr. Mike Madsen, 809 Panel Staff	<i>Closed</i>
0900 – 1100	Commercial Buying Part III Discussion	Mr. Larry Trowel	<i>Closed</i>
1100 – 1115	Tea Break		
1115 – 1145	Commercial Buying Overview for Next Report	Mr. Larry Trowel	<i>Closed</i>
1145 – 1215	Statutory Offices Follow Up	Ms. Jen Taylor	<i>Closed</i>
1215 – 1330	Lunch		
1330 – 1430	Defense Business Systems Final Paper Review/Discussion	Mr. Elliot Branch	<i>Closed</i>
1430 – 1445	Tea Break		
1445 – 1545	Small Business Final Paper Review/Discussion	Mr. Dave Drabkin	<i>Closed</i>
1545 – 1600	Daily Recap & Wrap Up	Mr. Mike Madsen	<i>Closed</i>

**Required Reading Material for November 14, 2017:**

- Commercial Buying
- Statutory Offices
- Defense Business Systems
- Small Business

## Section 809 Panel Commissioner's Meeting November 14 & 15, 2017

Wednesday, November 15, 2017

Location: Covington & Burling, LLP  
 Burling Conference Room, 10<sup>th</sup> Floor  
 850 10<sup>th</sup> Street, NW  
 Washington, DC 20001

Topic: Service Contracting, Marketplace Discussion, Audit and Compliance

Time	Topic	Speaker	Session Open/Closed to Public
0830 – 0900	- Call to Order - Public Affairs	Mr. Mike Madsen, 809 Panel Staff Mr. Shayne Martin, 809 Panel Staff	<i>Closed</i>
0900 – 1100	Service Contracting, Discussion	Dr. Terry Raney	<i>Closed</i>
1100 – 1115	Tea Break		
1115 – 1230	Marketplace Framework Discussion	Mr. Dave Drabkin	<i>Closed</i>
1230 – 1330	Lunch		
1330 – 1530	Audit and Compliance, Discussion	Mr. Pat Fitzgerald and Mr. Brent Calhoon	<i>Closed</i>
1530 – 1545	Tea Break		
1545 – 1645	Audit and Compliance, Discussion	Mr. Pat Fitzgerald and Mr. Brent Calhoon	<i>Closed</i>
1645 – 1700	Wrap Up and Action Item Review	Mr. Mike Madsen	<i>Closed</i>

**Required Reading Material for November 15, 2017:**

- Service Contracting
- Audit and Compliance